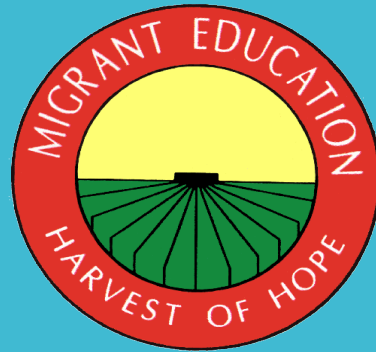


OUT-OF-SCHOOL YOUTH OVERVIEW 2018-2019



Migrant Education Program



Agenda

- Overview of OSY Process
- Texas CNA and LNA
- OSY Services and Resources
- MOSYS and NGS
- OSY PFS
- Recommended Procedures for the OSY District Designee





OSY Definition

- A child who is a migratory agricultural worker or migratory fisher that has made a qualifying move or a child of a migratory agricultural worker or migratory fisher that has made a qualifying move;
- High school-aged youth under 22 years of age;
- Not currently enrolled in a K-12 institution;
- Lacks a US issued high school diploma (HSD) or high school equivalency (HSE) certificate;
- May be enrolled in an HSE program;
- May only be “Here to Work”



OSY Initiative



The goal of the Migrant Out-of-School Youth Initiative is to ensure that every identified OSY has access to appropriate services based on identified needs; and to encourage and assist all OSY in achieving their goals.

Examples of Instructional & Support Services for OSY

Instructional Service

A service to assist in the attainment of education in or outside of the district.

- Credit Recovery
- Remediation for State Assessments
- Adult Basic Education
- HSE/HEP
- ESL

Support Service

A tool/resource to assist with instructional goals or improve quality of life.

- Laptop
- Materials & Resources
- Clothing
- Job Training
- Transportation Voucher
- Child Care



OSY Profile

- Tool used to assess the needs and interests of the OSY at least once annually, and every time a student transfers to a new district.
- Every OSY appearing on your NGS OSY Report must have an NEW OSY Profile for the 18-19 school year.
- It is critical that the OSY is interviewed in a face-to-face visit and not a family member.
- Once the profile has been completed, the district OSY Designee must ensure that it is entered under the PROFILE tab in MOSYS.





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	<input type="checkbox"/> Currently Enrolled in GED Date: Institution:	OSY STUDENT PROFILE		<input type="checkbox"/> Currently Enrolled in School (State Assessment) Date: Institution:																																
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Student Signature:		Provider Signature:																																		



OSY PROFILE SCENARIOS





OSY Declined Services (include comment)

Could not Locate/Contact (include comment)

Currently Enrolled in School (Credit Recovery)

Currently Enrolled in GED

OSY STUDENT PROFILE

Date: Institution:

Date: Institution:

Currently Enrolled in School (State Assessment)

Date: Institution:

Date: 10/14/18		Region: 1		District: Lucky ISD		NGS#: 12345678ABC																																		
Name: Jennifer Martinez		Gender: F		DOB: 01/01/1999																																				
Address: 1111 Rainbow Ave Smithville, TX 78882		Phone: 956-555-5259		Last grade attended: 11 th		QAD: 06/15/17																																		
How long is youth planning on being in the area?		If moving, where?		When:		Where:																																		
Has access to transportation:		English oral language proficiency:		Home language:																																				
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Student Signature: <i>Jennifer Martinez</i>												Provider Signature: <i>Doreen Alvarez</i>																												

SCENARIO 1: OSY has earned a HS Diploma or HSE Certificate on own

On 10/14/2018, you make a home visit to interview OSY Jennifer Martinez. She states that she earned her HSE Certificate from UTRGV HEP on 10/05/18.



Required Documentation

- Verify High School Equivalency Certificate and document:
 - Institution that awarded the certificate
 - Date certificate was earned
- OR
- Verify High School Diploma and document:
 - Institution that awarded the diploma
 - Date diploma was earned
- Enter the completion on the *Exit Tab* in MOSYS
- Provide one form of verification of completion to NGS clerk
 - MOSYS Exit Report
 - Copy of diploma
 - Other form of verification



Note: Verification must be obtained before filling out this section ↓



OSY Declined Services (include comment)

Could not Locate/Contact (include comment)

Currently Enrolled in School (Credit Recovery)
 Date: 09/29/18 Institution: Mid-Valley Academy

Currently Enrolled in GED
 Date: Institution:

OSY STUDENT PROFILE

Currently Enrolled in School (State Assessment)
 Date: Institution:

Date: 10/14/18		Region: 1		District: Lucky ISD		NGS#: 12345678ABC																																			
Name: Jennifer Martinez				Gender: F				DOB: 01/01/1999																																	
Address: 1111 Rainbow Ave Smithville, TX 78882			Phone: 956-555-5259			Last grade attended: 11 th		QAD: 06/15/17																																	
How long is youth planning on being in the area?				If moving, where?		When:		Where:																																	
Has access to transportation:			English oral language proficiency:			Home language:																																			
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At interview, youth received: <input type="checkbox"/> Educational materials <input type="checkbox"/> Support services <input type="checkbox"/> Referral(s)(lists in comments) <input type="checkbox"/> Other:					Comments: During a home visit on 10/14/18, Jennifer stated that she enrolled at Mid-Valley Academy as an 11 th grade student on 9/29/18.																																				
Student Signature: <i>Jennifer Martinez</i>					Provider Signature: <i>Douglas Anaya</i>																																				

SCENARIO 2: OSY enrolled in a K-12 institution on own

On 10/14/2018, you make a home visit to interview OSY Jennifer Martinez. She states that she is currently enrolled at Mid-Valley Academy.




Required Documentation

- Verify Enrollment in K-12 Institution and document:
 - Place of Enrollment
 - Date of Enrollment
 - Current Grade Level
- Enter information on OSY Profile and in *Profile* tab in MOSYS
- Provide one form of verification of HS enrollment to NGS clerk:
 - Print out of OSY Profile
 - Other form of verification



Note: Verification must be obtained before filling out this section

	<input type="checkbox"/> OSY Declined Services (include comment)	<input type="checkbox"/> Could not Locate/Contact (include comment)	<input type="checkbox"/> Currently Enrolled in School (Credit Recovery) Date: Institution:																																	
	<input checked="" type="checkbox"/> Currently Enrolled in GED Date: 9/29/18 Institution: UTRGV HEP	OSY STUDENT PROFILE		<input type="checkbox"/> Currently Enrolled in School (State Assessment) Date: Institution:																																
Date: 10/14/18	Region: 1	District: Lucky ISD	NGS#: 12345678ABC																																	
Name: Jennifer Martinez	Phone: 956-555-5259	Gender: F	DOB: 01/01/1999																																	
Address: 1111 Rainbow Ave Smithville, TX 78882	Last grade attended: 11 th	QAD: 06/15/17																																		
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Has access to transportation:	English oral language proficiency:	Home language:																																		
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At interview, youth received: <input type="checkbox"/> Educational materials <input type="checkbox"/> Support services <input type="checkbox"/> Referral(s)(lists in comments) <input type="checkbox"/> Other:	Student Signature: <i>Jennifer Martinez</i>																																			
Student Signature: <i>Jennifer Martinez</i>		Provider Signature: <i>Douglas Araya</i>																																		

SCENARIO 3: OSY enrolled in an HSE Program on own


On 10/14/2018, you make a home visit to interview OSY Jennifer Martinez. She states that she is currently enrolled at UTRGV HEP.



Required Documentation

- Verify Enrollment in an HSE Program
 - Place of Enrollment
 - Date of Enrollment
- Enter information on OSY Profile and in *Profile* tab in MOSYS
- Provide one form of verification of HSE enrollment to NGS clerk
 - Print out of OSY Profile
 - Other form of verification



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	<input type="checkbox"/> Currently Enrolled in GED Date: Institution:	OSY STUDENT PROFILE		<input type="checkbox"/> Currently Enrolled in School (State Assessment) Date: Institution:																																
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Where:		Home language:																																		
Has access to transportation:		English oral language proficiency:																																		
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Student Signature: <i>Jessica Martinez</i>		Provider Signature: <i>Douglas Anaya</i>																																		


SCENARIO 4: OSY Declined Services

On 10/14/2018, you make a home visit to interview OSY Jennifer Martinez. She states that she is not interested in receiving any type of service at this time.



SCENARIO 5: Could Not Locate OSY

On 10/14/2018, you make a home visit to interview OSY Jennifer Martinez. Her mother states that Jennifer is residing in Mexico.

	<input type="checkbox"/> OSY Declined Services (include comment)	<input checked="" type="checkbox"/> Could not Locate/Contact (include comment)	<input type="checkbox"/> Currently Enrolled in School (Credit Recovery) Date: Institution:																																
	<input type="checkbox"/> Currently Enrolled in GED Date: Institution:	OSY STUDENT PROFILE	<input type="checkbox"/> Currently Enrolled in School (State Assessment) Date: Institution:																																
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Health Needs: <input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Other:	<input type="checkbox"/> Vision <input type="checkbox"/> Urgent	Advocacy Needs: <input type="checkbox"/> Legal <input type="checkbox"/> Translation/Interpretation <input type="checkbox"/> Other: <input type="checkbox"/> Childcare																																	
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Evening																																			
Expressed interests in: <input type="checkbox"/> Learning English <input type="checkbox"/> GED <input type="checkbox"/> Returning to school <input type="checkbox"/> Not interested in returning to district <input type="checkbox"/> Not interested in returning to school <input type="checkbox"/> Other:	<input type="checkbox"/> Job Training <input type="checkbox"/> Earning a diploma <input type="checkbox"/> Not interested in returning to charter <input type="checkbox"/> Not interested in returning to online	Youth is a candidate for (for office use): <input type="checkbox"/> HS diploma <input type="checkbox"/> HEP <input type="checkbox"/> Health education <input type="checkbox"/> ESL/Literacy <input type="checkbox"/> CAMP <input type="checkbox"/> Other: <input type="checkbox"/> Pre GED/GED <input type="checkbox"/> Adult Basic Education <input type="checkbox"/> Job training <input type="checkbox"/> Life skills <input type="checkbox"/> Distance Learning																																	
At interview, youth received: <input type="checkbox"/> Educational materials <input type="checkbox"/> Referral(s)(lists in comments) <input type="checkbox"/> Other:	<input type="checkbox"/> Support services	Comments: During a home visit on 10/14/18, Maria Martinez, Jennifer's mother, stated that Jennifer is currently residing in Mexico. Mrs. Martinez was provided with contact information in case Jennifer returns. <i>Maria Martinez</i>																																	
Student Signature:	Provider Signature: <i>Douglas Anaya</i>																																		



Could Not Locate



EXAMPLES

- Not residing in district
- Deported
- Incarcerated
- Address unknown
- Living in residential facility




NON-EXAMPLES

- Working
- At an appointment
- Out of town on temporary basis
- Asleep
- Running errands



SCENARIO 6: OSY Not Available (but in your district)

On 10/14/2018, you make a home visit to interview OSY Jennifer Martinez. Her mother states that Jennifer was called in to work.

	<input type="checkbox"/> OSY Declined Services (include comment)	<input type="checkbox"/> Could not Locate/Contact (include comment)	<input type="checkbox"/> Currently Enrolled in School (Credit Recovery) Date: _____ Institution: _____																																	
	<input type="checkbox"/> Currently Enrolled in GED Date: _____ Institution: _____	OSY STUDENT PROFILE		<input type="checkbox"/> Currently Enrolled in School (State Assessment) Date: _____ Institution: _____																																
Date: 10/14/18	Region: 1	District: Lucky ISD	NGS#: 12345678ABC																																	
Name: Jennifer Martinez		Gender: F	DOB: 01/01/1999																																	
Address: 1111 Rainbow Ave Smithville, TX 78882		Phone: 956-555-5259	Last grade attended: 11 th	QAD: 06/15/17																																
How long is youth planning on being in the area? _____ If moving, where? _____		When: _____	Where: _____																																	
Has access to transportation: _____	English oral language proficiency: _____	Home language: _____																																		
Health Needs: <input type="checkbox"/> Medical <input type="checkbox"/> Vision <input type="checkbox"/> Dental <input type="checkbox"/> Urgent <input type="checkbox"/> Other: _____		Advocacy Needs: <input type="checkbox"/> Legal <input type="checkbox"/> Childcare <input type="checkbox"/> Translation/Interpretation <input type="checkbox"/> Other: _____																																		
Educational Needs: <input type="checkbox"/> Adult Basic Education (ABE) <input type="checkbox"/> GED <input type="checkbox"/> CAMP <input type="checkbox"/> Pre-GED <input type="checkbox"/> HEP <input type="checkbox"/> High School Diploma <input type="checkbox"/> ESL		Reason for leaving school: <input type="checkbox"/> Lacking credits <input type="checkbox"/> Needed to work <input type="checkbox"/> Missed/Failed State Assessments <input type="checkbox"/> Multiple years in same grade level <input type="checkbox"/> Other: _____																																		
Job-Related Needs: <input type="checkbox"/> Career Exploration <input type="checkbox"/> Job Training <input type="checkbox"/> Life Skills		Availability: <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th></th> <th>Su</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>Sa</th> </tr> </thead> <tbody> <tr> <td>Morning</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Afternoon</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Evening</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Su	M	T	W	Th	F	Sa	Morning								Afternoon								Evening							
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Expressed interests in: <input type="checkbox"/> Learning English <input type="checkbox"/> Job Training <input type="checkbox"/> GED <input type="checkbox"/> Earning a diploma <input type="checkbox"/> Returning to school <input type="checkbox"/> Not interested in returning to charter <input type="checkbox"/> Not interested in returning to district <input type="checkbox"/> Not interested in returning to online <input type="checkbox"/> Not interested in returning to school <input type="checkbox"/> Other: _____		Youth is a candidate for (for office use): <input type="checkbox"/> HS diploma <input type="checkbox"/> Pre GED/GED <input type="checkbox"/> HEP <input type="checkbox"/> Adult Basic Education <input type="checkbox"/> Health education <input type="checkbox"/> Job training <input type="checkbox"/> ESL/Literacy <input type="checkbox"/> Life skills <input type="checkbox"/> CAMP <input type="checkbox"/> Distance Learning <input type="checkbox"/> Other: _____																																		
At interview, youth received: <input type="checkbox"/> Educational materials <input type="checkbox"/> Support services <input type="checkbox"/> Referral(s)(lists in comments) <input type="checkbox"/> Other: _____		Comments: <i>During a home visit on 10/14/17, Maria Martinez, Jennifer's mother, stated that Jennifer was not available as she was called in to work. Mrs. Martinez received contact information, a resource packet and was informed that Jennifer would be contacted at a later time.</i> <i>Maria Martinez</i>																																		
Student Signature:		Provider Signature: <i>Danisa Anaya</i>																																		





OSY Declined Services (include comment)

 Currently Enrolled in GED
Date: _____ Institution: _____

Could not Locate/Contact (include comment)

OSY STUDENT PROFILE

Currently Enrolled in School (Credit Recovery)
Date: _____ Institution: _____
 Currently Enrolled in School (State Assessment)
Date: _____ Institution: _____

Date: 10/14/18		Region: 1		District: Lucky ISD		NGS#: 12345678ABC																																	
Name: Jennifer Martinez				Gender: F		DOB: 01/01/1999																																	
Address: 1111 Rainbow Ave Smithville, TX 78882		Phone: 956-555-5259		Last grade attended: 11 th		QAD: 06/15/17																																	
How long is youth planning on being in the area? 6 months		If moving, where?		When: 04/28/17		Where: Lucky High School																																	
Has access to transportation: Yes		English oral language proficiency: Yes		Home language: Spanish																																			
Health Needs: <input type="checkbox"/> Medical <input type="checkbox"/> Vision <input type="checkbox"/> Dental <input type="checkbox"/> Urgent <input type="checkbox"/> Other:				Advocacy Needs: <input type="checkbox"/> Legal <input checked="" type="checkbox"/> Childcare <input type="checkbox"/> Translation/Interpretation <input type="checkbox"/> Other:																																			
Educational Needs: <input type="checkbox"/> Adult Basic Education (ABE) <input type="checkbox"/> GED <input type="checkbox"/> CAMP <input type="checkbox"/> Pre-GED <input checked="" type="checkbox"/> HEP <input type="checkbox"/> High School Diploma <input type="checkbox"/> ESL				Reason for leaving school: <input type="checkbox"/> Lacking credits <input type="checkbox"/> Needed to work <input type="checkbox"/> Missed/Failed State Assessments <input type="checkbox"/> Multiple years in same grade level <input type="checkbox"/> Other:																																			
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At interview, youth received: <input type="checkbox"/> Educational materials <input type="checkbox"/> Support services <input type="checkbox"/> Referral(s)(lists in comments) <input type="checkbox"/> Other:				Comments: During a home visit on 10/14/18, Jennifer stated that she is interested in obtaining her GED and getting job training. She would also like information on child care programs as she has no one to watch her child. She was provided with a resource packet.																																			
Student Signature: <i>Jennifer Martinez</i>				Provider Signature: <i>Douglas Anaya</i>																																			

SCENARIO 7: OSY in interested in receiving services

On 10/14/2018, you make a home visit to interview OSY Jennifer Martinez. She states that she is interested in HEP and job training; however, she is in need of child care services.



Student Referrals

- Captures educational background of the OSY to help determine instructional and support services
- Records referrals and information/materials given to the OSY (not the parent). **Names of agencies and programs must be documented**
- Referrals documented should be based on the needs and expressed interests of the OSY that were captured in the profile





Region One Out of School Youth Service Referrals 2018 - 2019



Name:		NGS#:	
Cohort Year:		Last Date of Enrollment:	
STUDENT CUMMULATIVE HISTORY:			
<input type="checkbox"/> 504	<input type="checkbox"/> LEP	<input type="checkbox"/> Migrant	<input type="checkbox"/> Sp Ed
<input type="checkbox"/> Other:			
REASON FOR DROPPING OUT:			
<input type="checkbox"/> Failed or Missed one or more sections of the Statement Assessments			
<input type="checkbox"/> Missing _____ credits		<input type="checkbox"/> Needed to work	
<input type="checkbox"/> Multiple years in same grade level		<input type="checkbox"/> Other:	
ACADEMIC HISTORY:			
State Assessments			
TAKS Test		STAAR Test	
ELA:		English I:	
Math:		English II:	
Science:		Algebra:	
Social Studies:		Biology:	
		US History:	
CREDITS:			
Credits student earned:			
Student is lacking:			
INSTUCTIONAL SERVICES			
DISTRICT SERVICES		REFERRED SERVICES	
<input type="checkbox"/> State Assessment Remediation (Test Prep)		<input type="checkbox"/> High School Equivalency Program:	
<input type="checkbox"/> Health Education		<input type="checkbox"/> GED:	
<input type="checkbox"/> Pre-GED		<input type="checkbox"/> Distance Learning:	
<input type="checkbox"/> Tutorial		<input type="checkbox"/> Workforce Solutions	
<input type="checkbox"/> Life Skills		<input type="checkbox"/> Job/Vocational Training:	
<input type="checkbox"/> Credit Recovery:		<input type="checkbox"/> ESL:	
<input type="checkbox"/> Distance Learning:		<input type="checkbox"/> Adult Basic Education (ABE):	
<input type="checkbox"/> Math		<input type="checkbox"/> Computer Literacy:	
<input type="checkbox"/> Reading		<input type="checkbox"/> Credit Recovery:	
<input type="checkbox"/> PASS		<input type="checkbox"/> Pre-GED:	
<input type="checkbox"/> Project SMART		<input type="checkbox"/> Other:	
<input type="checkbox"/> Other:			
SUPPORT SERVICES			
DISTRICT SERVICES		REFERRED SERVICES	
<input type="checkbox"/> Clothing		<input type="checkbox"/> Transportation:	
<input type="checkbox"/> Counseling Services		<input type="checkbox"/> WIC	
<input type="checkbox"/> Materials and Resources		<input type="checkbox"/> Housing:	
<input type="checkbox"/> School Supplies		<input type="checkbox"/> Medical Services:	
<input type="checkbox"/> Counseling Leading to Re-enrollment		<input type="checkbox"/> Dental Check-Up:	
<input type="checkbox"/> Tools Used for Academic Assistance:		<input type="checkbox"/> Vision Exam:	
<input type="checkbox"/> Other:		<input type="checkbox"/> Hearing Screening:	
		<input type="checkbox"/> Translation/Interpretation	
		<input type="checkbox"/> Nutrition	
		<input type="checkbox"/> Child Care:	
		<input type="checkbox"/> Other:	



Services Received

- Records services that the OSY has actually obtained, including:
 1. Enrollments in HSE
 2. Enrollment in HS
- Only services that the child receives as a result of efforts and referrals made by the OSY district personnel are to be checked off in this section.
- If an OSY obtains a service on his or her own, it is not to be documented on this section as the district personnel did not make this referral.



Referred Service

- An educational or support service that a migrant child would not have received without the coordinated efforts of MEP-Funded Personnel.
- In order for it to be counted as a referral service and be coded on NGS, the child must have received the service.
- A referred service cannot be MEP-Funded and cannot be school or district-based service.

Examples of Referral Services	Non-Examples of Referral Services
WIC	District-based Tutoring
Transportation Assistance	District-based Credit Accrual Program
High School Equivalency Classes	MEP-Funded Clothing Assistance
Computer Literacy Classes	MEP-Funded Materials and Resources



Verification of Referred Services Obtained by OSY

- OSY District Designee is to obtain verification of referral services received
- Verification can be obtained via 2 methods:
 - OSY or parent/guardian of OSY can provide evidence that service was accessed (non-confidential documentation)
 - OSY or parent/guardian of OSY can provide a verbal statement that service was accessed
- **After verification has been obtained**, OSY District Designee must enter the information in the MOSYS *Services Received* tab.
- A print out of the Services Received form must be provided to the NGS clerk for encoding of OSY services on NGS.



MOSYS Services Received



Out of School Youth Services Received 2018 - 2019

Name: GUMP, FORREST		NGS#: 123ABC	
Enrollments:		Date:	Location:
Re-Enrolled in School (Credit Recovery)			
Re-Enrolled in School (State Assessment)			
Enrolled in GED Program			
INSTRUCTIONAL SERVICES			
DISTRICT SERVICES		REFERRED SERVICES	
State Assessment Remediation (Test Prep)	MEP Funded	High School Equivalency Program	MEP Funded
Health Education	MEP Funded	GED Program	MEP Funded
Tutorial	MEP Funded	Distance Learning	MEP Funded
Life Skills	MEP Funded	Workforce Solutions	MEP Funded
District Credit Recovery	MEP Funded	Job/Vocational Training	MEP Funded
Distance Learning	MEP Funded	ESL	MEP Funded
Math	MEP Funded	Adult Basic Education (ABE)	MEP Funded
Reading	MEP Funded	Computer Literacy	MEP Funded
PASS	MEP Funded	Credit Recovery	MEP Funded
Project SMART	MEP Funded	Pre-GED	MEP Funded
Other	MEP Funded	Other	MEP Funded
SUPPORT SERVICES			
DISTRICT SERVICES		REFERRED SERVICES	
Clothing	MEP Funded	Transportation	MEP Funded
Counseling Services	MEP Funded	WIC	MEP Funded
Material Resources	MEP Funded	Housing	MEP Funded
School Supplies	MEP Funded	Access to Social Services	MEP Funded
Counseling Leading to Re-enrollment	MEP Funded	Medical Services	MEP Funded
Tools Used for Academic Assistance	MEP Funded	Dental Check-Up	MEP Funded
Other	MEP Funded	Vision Exam	MEP Funded
		Hearing Screening	MEP Funded
		Translation/Interpretation	MEP Funded
		Nutrition	MEP Funded
		Child Care	MEP Funded
		Other	MEP Funded



Exit

Documents Program Completion:

1. Earned High School Diploma or GED*

- Obtain and enter Date and Location of Certificate

*Texas Certificate/Transcript Search:

<https://tealprod.tea.state.tx.us/Tea.TxChse.Web/Public/CertificateSearch.aspx>

2. Turned 22 years old

- Exit OSY at the end of the semester

3. Deceased

- Under *Notes*, enter your source and the date you obtained information



MOSYS Contact Log

- A Contact Log will automatically generate when profile is first created in MOSYS
- Documents all follow-ups (in person, phone, email, etc)
- On-going assessment for new needs that may arise

Example:

Regarding: Purpose

OSY was contacted to follow-up on the HEP referral that was provided on 9/20/18.

Follow-Up: Outcome

OSY states she has a meeting with UTPA HEP counselor on 10/1/18 and plans to enroll in the program at that time.



OSY Monthly Follow-ups

At minimum, monthly follow-ups must be conducted for ALL OSY who have expressed a need or interest.

- Document if OSY have obtained any services as a result of referrals provided by you or another MEP staff.
- Assess new needs and interests and provide resources to address them
- Offer services to those OSY that you were not able to locate in the previous month



OSY Follow-ups

- For OSY that decline both instructional and support services, follow-up at least once per semester
- For OSY that you are not able to locate or communicate with, follow-up at least once per semester
- Enter all follow-ups and attempts on MOSYS, under *Contact Log*.

OSY Follow-ups

OSY Scenario	Timeline
OSY expresses interest in services	Once/Month
OSY is Unavailable (but residing in your district) *	Once/Month
OSY Declines Services*	Once/Semester
Could not locate OSY (not in area, unable to make contact)*	Once/Semester

*Documentation of efforts made to provide services must be documented on MOSYS

Note: Regardless of acceptance/denial of services from OSY, follow-ups must be conducted as per TEA MEP. Data will be used to complete the 2018-2019 Local Needs Assessment.



Concern Statement 4.6: There are migrant secondary-aged students not attending school.

Need Indicator	Need Statement	Solution Strategies
-6.8% of secondary-aged migrant students are not attending school. -27% of OSY eligible and present in 2013-2014 received an MEP service during the performance period. 6% of OSY received an instructional service.	The percentage of migrant secondary-aged students needs to decrease by 6.8%.	4.6.a) Provide flexible programs/resources to meet individual needs (e.g., resources on www.osymigrant.org)

Concern Statement 4.7: Migrant OSY who express an interest in furthering their education have limited access to services and existing programs (GED, HEP, job training, workforce, community resources, etc.).

Need Indicator	Need Statement	Solution Strategies
-Expert committee report that migrant OSY have limited access to services and existing programs. -27% of OSY eligible and present in 2013-2014 received an MEP service during the performance period. 6% of OSY received an instructional service.	Migrant OSY need increased access to services and existing programs.	4.7.a) Provide training to MEP staff about existing programs and resources 4.7.b) Complete and maintain the OSY Profile for all OSY 4.7.c) Contact OSY at least monthly about needs using OSY preferred method of communication 4.7.d) Ensure that identified OSY have access to these resources (Resource Directories Service Coordination, Workforce Partnerships)

Concern Statement 4.8: OSY are not receiving the assistance they need to re-engage in school and/or learn about alternative educational options.

Need Indicator	Need Statement	Solution Strategies
-82.6% of migrant students graduated from high school in 2013-14 v. 88.3% of non-migrant students. -11.1% of migrant students dropped out in 2013-14 vs. 6.6% of non-migrant students. -90% of OSY had attended at least 9th grade, indicating that they had at least some HS experience. 22% of OSY reported leaving school due to lack of credits and 17% requested support earning high school credits currently.	The percentage of migrant OSY re-engaged in school needs to increase.	4.8.a) Review graduation plans and examine why students did not graduate (academic/non-academic reasons) and assist them to complete the credits needed to graduate or obtain alternative educational options



High School Graduation/OSY Measurable Program Outcomes (MPOs)

Graduation/OSY MPOs	Data needed to respond to MPO	Data Source	Timeline	Person(s) Responsible	Person(s) Completing
MPO 4a) By the end of the 2018-19 program year, there will be a 5% increase in the number of migrant students in grades 9-12 receiving supplemental instructional and/or support services through MEP efforts over the previous year.	Number of migrant students in grades 9-12 that received instructional and/or support services in 2017-18 and 2018-19.	NGS	Documented in NGS throughout the year	MEP Coord. MEP Staff NGS Clerks	N/A
MPO 4b) By the end of the 2018-19 program year, 90% of migrant students in grades 9-12 responding to a survey will report that MEP services were useful to help them graduate.	Percentage of migrant students in grades 9-12 rating MEP services as useful for helping them graduate.	Form 3: Student Survey (Paper and Online)	Year-end	MEP Coord. MEP Staff OSY Specialists	Migrant Students (grades 9-12) and OSY
MPO 4c) By the end of the 2018-19 program year, 90% of migrant students in grades 9-12 that received MEP services will be on-time to graduate.	On-time for graduation status of migrant students in grades 9-12 that received MEP services.	NGS	Documented in NGS at year-end	MEP Coord. MEP Staff NGS Clerks	N/A
MPO 4d) By the end of the 2018-19 program year, 25% of eligible OSY will receive information and/or needs-based services (2016-17 baseline is 22%).	Number of eligible OSY receiving information and/or needs-based services	NGS	Documented in NGS year-round	MEP Coord. MEP Staff NGS Clerks	N/A
MPO 4e) By the end of the 2018-19 program year, 75% of migrant parents responding to a survey that received information and/or resources about graduation requirements and college/career opportunities will report that the information was useful.	Percentage of migrant parents reporting that information and/or resources about graduation requirements and college/career opportunities was useful.	Form 1: Parent Survey (Paper and Online)	Year-end	MEP Coord. MEP Staff Parent Liaisons	Parents or Family Members
MPO 4f) By the end of the 2018-19 program year, 80% of MEP staff responding to a survey will report that MEP professional development increased their knowledge about secondary services for migrant students.	Percentage of MEP staff responding to a survey that reported that MEP PD increased their knowledge of secondary services.	Form 2: Staff Survey (Online)	Year-end	MEP Coord.	MEP Staff

Texas MEP

2018-19
CNA/SDP/Evaluation
Alignment Chart



OSY LNA Surveys

- **Tool 1-5:** LNA MEP Student (Grades 9-12/OSY) Needs Assessment Survey
- **Tool 2-4:** LNA MEP Student (Grades 9-12/OSY) Needs Assessment Survey Tally Sheet
- LNA Student Survey (Grades 9-12 and OSY)

Note: Project districts will be randomly selected by TEA to be part of the Texas MEP Random Validation Process





OSY Resources & Services

Recommendations for OSY Resource Packet:

- Cover letter explaining the OSY initiative and contents of resource packet
- OSY District Designee Contact Information
- Information on district-based instructional and support services
- Information on community-based instructional and support services

MIGRANT-OUT-OF-SCHOOL YOUTH SYSTEM

MOSYS

www.esc1.net/mosys



MOSYS & NGS

- NGS and MOSYS do not communicate. NGS OSY Report must be run monthly.
- List from the NGS OSY Report must be entered on MOSYS, ensuring that NGS OSY Report and MOSYS Student List match.
- An OSY will continue to appear on both the NGS OSY Report and the MOSYS Student List even though:
 - OSY QAD has expired
 - OSY has enrolled in HS
 - OSY has exited the program






OSY Documentation for NGS

- The OSY Contact should be documenting the following in MOSYS:
 1. Demographics
 2. **Profile**
 3. Student Referrals
 4. **Services Received**
 5. Contact Log
 6. **Exit**
- The information in red must be turned in to the district NGS clerk for encoding on NGS.



MOSYS OSY Profile

**DO NOT UPDATE CURRENT OSY LINE. ENTER
ADDITIONAL RESIDENCY LINE WITH CURRENT GRADE**

	<input type="checkbox"/> OSY Declined Services (include comment)	<input type="checkbox"/> Could not Locate/Contact (include comment)	<input type="checkbox"/> Currently Enrolled in School (Credit Recovery) Date: 9/1/18 Institution: Mid Valley Academy																																		
	<input type="checkbox"/> Currently Enrolled in GED-NGS SPECIAL NEEDS Date: 7/23/18 Institution: TSTC HEP	OSY STUDENT PROFILE		<input type="checkbox"/> Currently Enrolled in School (State Assessment) Date: 9/1/18 Institution: Mid Valley Academy																																	
Date:		Region:		District:	NGS#:																																
Name:		Gender:		DOB:																																	
Address:		Phone:		Last grade attended:																																	
QAD:		How long is youth planning on being in the area? If moving, where?		When: Where:																																	
Has access to transportation:		English oral language proficiency:		Home language:																																	
Health Needs: <input type="checkbox"/> Medical <input type="checkbox"/> Vision <input type="checkbox"/> Dental <input type="checkbox"/> Urgent <input type="checkbox"/> Other:		Advocacy Needs: <input type="checkbox"/> Legal <input type="checkbox"/> Childcare <input type="checkbox"/> Translation/Interpretation <input type="checkbox"/> Other:																																			
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Evening																																					
Expressed interests in: NGS DESIGNATIONS OUT OF SCHOOL YOUTH <input type="checkbox"/> Learning English <input checked="" type="checkbox"/> Job Training <input type="checkbox"/> GED/HSE <input type="checkbox"/> Earning a diploma <input type="checkbox"/> Returning to school <input type="checkbox"/> Not interested in returning to charter <input type="checkbox"/> Not interested in returning to district <input type="checkbox"/> Not interested in returning to online <input type="checkbox"/> Not interested in returning to school <input type="checkbox"/> Other:		Youth is a candidate for (for office use): <input type="checkbox"/> HS diploma <input type="checkbox"/> Pre GED/GED <input type="checkbox"/> HEP <input type="checkbox"/> Adult Basic Education <input type="checkbox"/> Health education <input type="checkbox"/> Job training <input type="checkbox"/> ESL/Literacy <input type="checkbox"/> Life skills <input type="checkbox"/> CAMP <input type="checkbox"/> Distance Learning <input type="checkbox"/> Other:																																			
At interview, youth received: <input type="checkbox"/> Educational materials <input type="checkbox"/> Support services <input type="checkbox"/> Referral(s)(lists in comments) <input type="checkbox"/> Other:		Comments:																																			
Student Signature:		Provider Signature:																																			



MOSYS Instructions For Obtaining A Profile

- Use the student “Profile” tab from MOSYS.
- Search for student and click on “View” or on NGS #.
- Click on “Profile” tab.
- Click on PDF symbol and open at the bottom of screen.
- Print page 1.






**Out of School Youth Services Received
2017 – 2018**

ENTER DATA UNDER SUPPLEMENTAL PROGRAM/DESIGNATION ON NGS

Name: Alejandra Guzman		NGS#: 12345678ABC	
Enrollments:		Date:	Location:
X Re-Enrolled in School (Credit Recovery) SUPPLEMENTAL TYPE: DROPOUT RECOVERY- "RECOVERY INTO HS PROGRAM"		07-25-2018	PREMIER HS
X Re-Enrolled in School (State Assessment) SUPPLEMENTAL TYPE: DROPOUT RECOVERY- "RECOVERY INTO HS PROGRAM"		07-25-2018	PREMIER HS
X Enrolled in GED Program SUPPLEMENTAL TYPE: DROPOUT RECOVERY- "RECOVERY INTO HSE PROGRAM" (**Must also be encoded under NGS Special Needs**)		07-25-2018	UTRGV HEP
INSTRUCTIONAL SERVICES			
DISTRICT SERVICES		REFERRED SERVICES	
X State Assessment Remediation (Test Prep) SUPPLEMENTAL TYPE: INSTRUCTIONAL SERVICES		High School Equivalency Program	
Health Education		GED Program	
Tutorial		Distance Learning	
Life Skills		Workforce Solutions	
District Credit Recovery		Job/Vocational Training	
Distance Learning		ESL	
Math		Adult Basic Education (ABE)	
Reading		Computer Literacy	
PASS		Credit Recovery	
Project SMART		Pre-GED	
Other		Other	
SUPPORT SERVICES			
DISTRICT SERVICES		REFERRED SERVICES	
Clothing	MEP Funded	X Transportation: United Way SUPPLEMENTAL TYPE: SUPPORT SERVICES- REFERRED SERVICE	
X Counseling Services SUPPLEMENTAL TYPE: SUPPORT SERVICES		WIC	
Material Resources		Housing	
School Supplies		Access to Social Services	
Tools Used for Academic Assistance		Dental Check-Up	
Other		Vision Exam	
REMINDEES <ul style="list-style-type: none"> ONLY MIGRANT FUNDED SERVICES ARE TO BE ENTERED UNDER SUPPLEMENTAL TYPE ONLY HS/HSE ENROLLMENTS OBTAINED WITH THE ASSISTANCE OF MIGRANT STAFF WILL BE ENTERED UNDER SUPPLEMENTAL TYPE: DROPOUT RECOVERY 		Hearing Screening	
		Translation/Interpretation	
		Nutrition	
		Child Care	
		Other	

MOSYS Services Received





MOSYS Instructions For Obtaining Services Received & HS, HEP/HSE (GED) Enrollments

- Search for student and click on “View” or on NGS #.
- Click on “Services Received” tab.
- Click on PDF symbol and open at the bottom of screen.
- Print page 1.



MOSYS Exited Report

Student Exited - High School

2017 - 2018

District	Reason	NGS	Name	Exit Date
Smithville ISD	Graduation	6111836AAA	ALANIS, ROLANDO	11/4/2017
		06379893BBB	BECERRA, MARIA	11/30/2017
			2	

Student Exited - GED

2017 - 2018

District	Reason	NGS	Name	Exit Date
Smithville ISD	GED	6111836AAA	ALANIS, ROLANDO	11/4/2017
		06379893BBB	BECERRA, MARIA	11/30/2017
			2	



MOSYS

Instructions For Exited Report

- Click on Reports on Homepage.
- Click on “Select Report” dropdown menu
- Go to the “Exited” section
- Select a report and click on “Select”
- View and Print report.

Note: Both reports must be printed individually.



OSY AS PFS



Priority For Service
(PFS)
Student Progress
Reviews For OSY

Felix Anzaldua is an Out-of-School Youth residing in Brownsville ISD. He dropped out of school on 05/01/2017 and has not returned since.

Scenario #1: Declines Services

Scenario #2: Unable to Locate

Scenario #3: Services Addressing Priority Reason

Scenario #4: Services Not Related to Priority Reason



Region: 1	Priority for Service (PFS) Student Progress Review Texas Migrant Education Program	School Year: 2017-2018
District: Brownsville ISD		Date: 10/01/2017
Campus:		Grading Period: 1

Student Data	
Student's Name	Felix Anzaldua
Student's USID	1235456ABC
Grade Level	OS

Select the priority reason(s) below that apply to this migrant student.

Student's Priority Reason	
<input type="checkbox"/>	Reading
<input checked="" type="checkbox"/>	Math
<input type="checkbox"/>	ELA
<input type="checkbox"/>	Writing
<input type="checkbox"/>	Social Studies
<input type="checkbox"/>	Science
<input type="checkbox"/>	LEP
<input type="checkbox"/>	Retained
<input checked="" type="checkbox"/>	Drop Out

Student's Current Grades			
Reading	Math	Social Studies	Science
76	54	80	70

Student's Strengths	What are some concerns?
Student has passed Reading, Social Studies, and Science EOCs. He has completed all his coursework.	Student has taken the Math EOC 3 times, and has not passed. Grades included are from last school year.

Service/ Intervention Provided			
Funded by	Service/ Intervention	Date(s) Implemented	Outcome(s)
<input type="checkbox"/> MEP <input type="checkbox"/> Other	OSY Declined Services	09/28/2017	A home visit was conducted to offer services to Felix. He stated that at this time he is not interested in receiving any type of service.
<input type="checkbox"/> MEP <input type="checkbox"/> Other			
<input type="checkbox"/> MEP <input type="checkbox"/> Other			

District Personnel Signature(s)	Print Name	Date
	Denise Anaya	10/02/2017

Sample
PFS Student Progress
Review

OS – Declined Services



Sample PFS Student Progress Review

OS – Unable To Locate

Region: 1	Priority for Service (PFS) Student Progress Review Texas Migrant Education Program	School Year: 2017-2018
District: Brownsville ISD		Date: 10/01/2017
Campus:		Grading Period: 1

Select the priority reason(s) below that apply to this migrant student.

Student Data	
Student's Name	Felix Anzaldua
Student's USID	1235456ABC
Grade Level	OS

Student's Priority Reason	
<input type="checkbox"/>	Reading
<input checked="" type="checkbox"/>	Math
<input type="checkbox"/>	ELA
<input type="checkbox"/>	Writing
<input type="checkbox"/>	Social Studies
<input type="checkbox"/>	Science
<input type="checkbox"/>	LEP
<input type="checkbox"/>	Retained
<input checked="" type="checkbox"/>	Drop Out

Student's Current Grades			
Reading	Math	Social Studies	Science
76	54	80	70

Student's Strengths	What are some concerns?
Student has passed Reading, Social Studies, and Science EOCs. He has completed all his coursework.	Student has taken the Math EOC 3 times, and has not passed. Grades included are from last school year.

Service/ Intervention Provided			
Funded by	Service/ Intervention	Date(s) Implemented	Outcome(s)
<input type="checkbox"/> MEP <input type="checkbox"/> Other	Unable to Locate	09/28/2017	A home visit was conducted to offer services to Felix. His mother, Dolores Anzaldua stated that he is currently residing in Mexico.
<input type="checkbox"/> MEP <input type="checkbox"/> Other			<i>Non-Examples: Is at work Went to out of town Is at an appointment Did not want to get out of bed</i>
<input type="checkbox"/> MEP <input type="checkbox"/> Other			

District Personnel Signature(s)	Print Name	Date
	Denise Anaya	10/02/2017



Sample PFS Student Progress Review

OS- Services To Address Priority Reason



Region: 1	Priority for Service (PFS) Student Progress Review Texas Migrant Education Program	School Year: 2017-2018
District: Brownsville ISD		Date: 10/01/2017
Campus:		Grading Period: 1

Student Data	
Student's Name	Felix Anzaldua
Student's USID	1235456ABC
Grade Level	OS

Student's Current Grades			
Reading	Math	Social Studies	Science
76	54	80	70

Select the priority reason(s) below that apply to this migrant student.

Student's Priority Reason	
<input type="checkbox"/>	Reading
<input checked="" type="checkbox"/>	Math
<input type="checkbox"/>	ELA
<input type="checkbox"/>	Writing
<input type="checkbox"/>	Social Studies
<input type="checkbox"/>	Science
<input type="checkbox"/>	LEP
<input type="checkbox"/>	Retained
<input checked="" type="checkbox"/>	Drop Out

Student's Strengths	What are some concerns?
Student has passed Reading, Social Studies, and Science EOCs. He has completed all his coursework.	Student has taken the Math EOC 3 times, and has not passed. Grades included are from last school year.

Service/ Intervention Provided			
Funded by	Service/ Intervention	Date(s) Implemented	Outcome(s)
<input checked="" type="checkbox"/> MEP <input type="checkbox"/> Other	Tutorial Secondary: Math State Assessment Remediation	09/23/2017 09/30/2017	Felix is attending Saturday Tutorial for Math. He is schedule to re-test in October 2017.
<input type="checkbox"/> MEP <input type="checkbox"/> Other			
<input type="checkbox"/> MEP <input type="checkbox"/> Other			

District Personnel Signature(s)	Print Name	Date
	Denise Anaya	10/02/2017

Sample PFS Student Progress Review

OS- Services Not Related To Priority Reason(s)

Region: 1	Priority for Service (PFS) Student Progress Review Texas Migrant Education Program	School Year: 2017-2018
District: Brownsville ISD		Date: 10/01/2017
Campus:		Grading Period: 1

Student Data	
Student's Name	Felix Anzaldua
Student's USID	1235456ABC
Grade Level	OS

Student's Current Grades			
Reading	Math	Social Studies	Science
76	54	80	70

Select the priority reason(s) below that apply to this migrant student.

Student's Priority Reason	
<input type="checkbox"/>	Reading
<input checked="" type="checkbox"/>	Math
<input type="checkbox"/>	ELA
<input type="checkbox"/>	Writing
<input type="checkbox"/>	Social Studies
<input type="checkbox"/>	Science
<input type="checkbox"/>	LEP
<input type="checkbox"/>	Retained
<input checked="" type="checkbox"/>	Drop Out

Student's Strengths	What are some concerns?
Student has passed Reading, Social Studies, and Science EOCs. He has completed all his coursework.	Student has taken the Math EOC 3 times, and has not passed. Grades included are from last school year.

Service/ Intervention Provided			
Funded by	Service/ Intervention	Date(s) Implemented	Outcome(s)
<input type="checkbox"/> MEP <input checked="" type="checkbox"/> Other	Referred Service: Job Training	09/28/2017	Felix was offered state assessment remediation in Math. Felix declined this service, but expressed interested in obtaining Job Training. He was provided with a referral to Motivation Education & Training (MET)
<input type="checkbox"/> MEP <input type="checkbox"/> Other			
<input type="checkbox"/> MEP <input type="checkbox"/> Other			

District Personnel Signature(s)	Print Name	Date
	Denise Anaya	10/02/2017



Recommended Procedures For OSY District Designee



REGION ONE CONTACT

DENISE ANAYA, M.A.

OUT-OF-SCHOOL YOUTH SPECIALIST

REGION ONE EDUCATION SERVICE CENTER

MIGRANT EDUCATION PROGRAM

956-984-6187

DANAYA@ESC1.NET

